

Memo of Agreement Regarding Articulation
The Pennsylvania State University for Penn State Harrisburg
and
Reading Area Community College

PURPOSE

The Pennsylvania State University, on behalf of Penn State Harrisburg (PSH) and Reading Area Community College (RACC) establish this Memorandum of Agreement Regarding Articulation to facilitate the matriculation of students from RACC to PSH. The purpose of the agreement is to provide a pathway for students who have successfully completed a transfer associate degree program at RACC to transition to a parallel baccalaureate degree program at PSH with a goal of improving student completion and degree attainment. The agreement defines admission criteria, the academic programs included in the agreement, process for the evaluation of transfer credits and academic advising services to support students in their transition from RACC to PSH.

PROCEDURES

A. Admissions Requirements

RACC students apply to Penn State by submitting the Penn State undergraduate admissions application and official transcripts from RACC and any other colleges or universities attended. The application fee will be waived.

Students who complete an AA, AFA, AS or AAS transfer degree program included in Appendix A, are in good standing, and have a minimum grade-point average of 2.00 are guaranteed admission to Penn State. Criteria for transfer admission to academic programs may also include successful completion of specific course requirements.

Community College students can request dual admission to a Penn State Commonwealth campus by submitting an *Intent to Enroll Form* during their enrollment at RACC. Students will receive a conditional offer of admission to a Penn State Commonwealth Campus. During the last semester of enrollment at RACC, dual enrolled students will complete and submit a transfer application via MyPennState. The admissions application fee will be waived. Penn State Commonwealth Campuses will report monthly the names of any students who submit the *Intent to Enroll Form* to the PA Community College transfer advisers.

Students will be asked to notify Penn State of any criminal history prior to enrollment. A prior criminal history issue will not necessarily disqualify a student from attending Penn State but may be subject to further review.

GPA is calculated using the GPA reported by RACC.

B. Academic Programs

The Penn State baccalaureate programs included in the terms of the agreement are detailed in Appendix A and may be updated by the parties without renewing the memo of agreement.

Programs stated in Addendum A will articulate 60 credits of associate degree courses to be applied to degree requirements in a specific Penn State Commonwealth Campus baccalaureate major. Any exception to articulate fewer than 60 credits toward PSU degree requirements must be approved by academic leadership of the PA Community College and the Penn State Commonwealth Campus.

Program-to-program transfer guides outlining the specific course equivalencies and approved substitutions for each academic program are included in the agreement. The guides were developed in consultation with RACC and PSH disciplinary faculty and are included as Addendum B.

Majors not specified in Addendum A, including those offered at other Penn State Colleges and campuses are not covered by the terms of this agreement. Therefore, students admitted under this agreement who seek to enter a major at another Penn State college/campus, would be evaluated based on the advanced standing admissions criteria of that college and campus.

Penn State Evaluation of Transfer Credits

Specific course transferability and equivalency, presented in Addendum B were determined by disciplinary faculty and are communicated through transfer course tables maintained by Penn State's Undergraduate Admissions Office in the student information system.

RACC courses evaluated as equivalent to Penn State courses or approved as general credit within a discipline, with grades of C (2.0) or higher, will be added to the student's Penn State academic transcript by the Undergraduate Admissions Office.

Transferability of courses not specified in the program-to-program guides will be reviewed by the Undergraduate Admissions Office on a case-by-case basis. Syllabi are required to support all course evaluations.

Courses evaluated as general requirements were reviewed by the Penn State faculty in the discipline of the course and in some cases, were applied as substitutions for specific degree requirements.

The curriculum transfer guides, in effect at the time a student first enrolls at RACC, will be honored by PSH if the student completes an AA or AS degree program named in the agreement and successfully transfers to a PSH within four years of their first enrollment at RACC, i.e., for RACC students admitted in fall 2024 the agreement will be honored until spring 2028.

Courses/credits earned through Advanced Placement (AP), College-Level Examination Program (CLEP), or other testing programs will be evaluated according to Penn State's established criteria.

Credit evaluation for prior learning activity, for example military education experience and credit by portfolio will be assessed according to Penn State policy and through the process established by PSH.

C. Cost of Attendance, Student Aid and Scholarship Eligibility

Penn State participates in all the major federal and state student aid programs. Scholarships are awarded based on merit and/or financial need as defined by the specific scholarship program. Students who submit a Free Application for Federal Student Aid (FAFSA) to Penn State are considered for scholarships awarded by the Penn State Office of Student Aid.

PA Community College students who transfer to a Penn State Commonwealth Campus will earn Penn State degree at considerable savings, paying \$5,000 to \$8,000 less (depending on the campus) in annual, full-time, upper division tuition as compared to Penn State's University Park campus.

Penn State will participate in the RaiseMe Transfer Scholarship initiative and will provide grants up to a maximum of \$7,000 to PA Community College students who meet the following eligibility requirements will receive the grant upon transfer:

- Follow Penn State Commonwealth campuses at RaiseMe,
- Enroll and earn micro-scholarships during enrollment at a PA Community College,
- Be a U.S. Citizen or Permanent Resident,
- Maintain a minimum cumulative grade-point average of 2.8; and,
- File the Free Application for Federal Student Aid (FAFSA) annually.

PA Community Colleges will support and promote the RaiseMe Transfer initiative on their campuses.

D. Academic Advising and Transition

RACC and PSH will work in partnership to develop and implement a plan to strengthen their shared roles in academic advising and transition support services.

PSH and RACC will make advising materials and course equivalency information available to students via their respective websites.

PSH will be permitted to support the transition of students enrolled at RACC via outreach initiatives that might include scheduled advising visits at RACC or through invitation to visit PSH.

PSH will provide a dedicated transfer counselor and offer an academic orientation to transferring students for the purpose of providing academic advising, and orientation to academic and technology resources, student life and career services, and financial aid and billing information.

Admissions and Advising staff from all RACC campuses and PSH will meet annually to discuss and enhance student transitions.

E. Update/Report/Relationship

The Pennsylvania State University and Reading Area Community College agree to review the agreement and relevant transfer course equivalencies annually and will each assign an individual to serve as liaisons for the purpose of monitoring and updating the agreement. This agreement may be amended, as needed, for specific course or program articulation without affecting the currency of the master agreement.

As a component of this review process The Pennsylvania State University will include five years of data showing enrollment and completion by community college students at the University to be updated annually.

F. Amendments and Term of Effect

This document constitutes the entire agreement and terms of understanding between The Pennsylvania State University on behalf of PSH and RACC, and supersedes any other prior agreements or understandings between the two parties.

The master agreement will be reviewed annually and revised as necessary. All revisions are to be approved by each institution's official signatories. This Agreement will have a term of one (1) year starting from the last date provided below and will automatically renew for successive one (1) year terms, not to exceed (5) years.

This agreement may be terminated by either party upon written notice to the other party of an intention to terminate. Such notice will be effective only if given one year prior to the intended date of termination.

In the event that this agreement is terminated, curriculum transfer guides, in effect at the time a student first enrolls at RACC in the AA, AFA, AS, or AAS programs identified in Addendum A will be honored for students who complete an AA or AS degree program and successfully transfers to PSH within four years of their first enrollment at RACC.

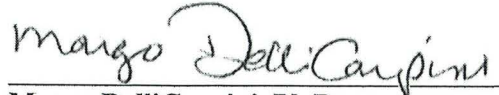
[SIGNATURES APPEAR ON THE FOLLOWING PAGE]



7/15/2024

Jeff Adams, Ph.D.
Interim Vice Provost and Dean for Undergraduate Education
The Pennsylvania State University


Date



7/8/2024

Margo DelliCarpini Ph.D.
Vice President for Commonwealth Campuses, and Executive Chancellor
The Pennsylvania State University

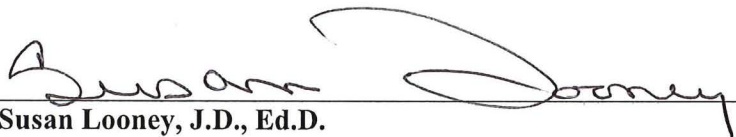
Date



7/2/2024

David M. Callejo Perez, Ed.D.
Chancellor/Dean, Penn State Harrisburg
The Pennsylvania State University

Date



7/17/24

Susan Looney, J.D., Ed.D.
President
Reading Area Community College

Date

Addendum A: Penn State Harrisburg programs included in the Agreement

1. Bachelor of Science in Accounting
2. Bachelor of Science in Information Systems
3. Bachelor of Science in Management

Addendum B
Program-to-Program Articulation
Reading Area Community College, A.A. Accounting
Penn State Harrisburg, B.S. Accounting

Program offered at Penn State Harrisburg

Reading Area Community College			Penn State Harrisburg			
A.A. Accounting https://catalog.racc.edu/preview_program.php?catoid=17&poid=2760			B.S. Accounting https://bulletins.psu.edu/undergraduate/colleges/capital/accounting-bs/			
REQUIREMENT	COURSE	CREDITS	COURSE	REQUIREMENT	CREDITS	DIRECT OR SUBSTITUTION
ACC 105	Financial Accounting	3	ACCTG XFR100	ACC 105 + ACC 110 = ACCTG 211	3	Direct
BUS 100	Introduction to Business	3	BA 100	General Education (GS)	3	Direct
CSS 103	College Success Strategies	3	PSU XFRGEN	Elective	3	Direct
IFT 110	Microcomputer Applications	3	MIS 204	Major Requirement	3	Direct
ANT 140, HIS 110, HIS 115, PSY 130, OR SOC 130	Cultural Diversity in Global Perspective Early American History The Emergence of Modern America General Psychology Sociology	3	ANTH 45 HIST 20 HIST 21 PSYCH 100 SOC 1	General Education (GH OR GS) ANT 140 = US/IL HIS 110, HIS 115 = US	3	Direct
COM 121	English Composition I	3	ENGL 15	General Education (GWS)	3	Direct
ENV 130	Environment	3	BISC 3	General Education (GN)	3	Direct
ART 111 ART 201 COM 110 ENG 125 PHI 271 PHI 275	Introduction to Drawing Art Appreciation Introduction to Creative Writing Introduction to Literature Introduction to Philosophy Introduction to Ethics	3	ART 20 ARTH 100 ENGL 50 ENGL 1 PHIL 1 PHIL 103	General Education (GA OR GH) ART 201 = IL	3	Direct
ANT, HIS, POS, PSY, OR SOC		3	ANTH, HIST, PLSC, PSYCH, OR SOC	General Education (GH OR GS)	3	Direct
Elective		3		Elective	3	Direct

BUS 200	Macroeconomics	3	ECON 104	Major Requirement	3	Direct
MAT 150 OR MAT 210	Foundations of Math Introduction to Statistics	3	MATH XFRGQ1 STAT XFRGQ2	Elective	3	Direct
COM 221	English Composition II	3	ENGL 202B	General Education (GWS)	3	Direct
ACC 110	Managerial Accounting	3	ACCTG XFR100	ACC 105 + ACC 110 = ACCTG 211	3	Direct
Elective		3		Elective	3	Direct
BUS 201	Microeconomics	3	ECON 102	Major Requirement	3	Direct
BIO 120	Biological Concepts	4	BIOL 11/12	General Education (GN)	4	Direct
COM 151	Fundamentals of Speech	3	CAS 100	General Education (GWS)	3	Direct
ART, ENG, HUM, MUS, PHI, OR THE		3	ART, ENGL, HUM, MUSIC, PHIL, THEA	General Education (GA OR GH)	3	Direct
Elective		3		Elective	3	Direct
	Total RACC Credits	61		Total PSH Credits	61	

Penn State requires three credits of International Cultures (IL) and three credits of United States Cultures (US). The two courses that fulfill the IL and US requirements can also be used to fulfill General Education Arts, Humanities or Social Science requirements.

Penn State requires two units in a single world language other than English. A student may be admitted with fewer than two units in a world language other than English, but must correct this deficiency by the time she/he earns 60 credits or graduates from Penn State, whichever comes first. This deficiency may be corrected by passing one three- or four-credit college level world language course or by demonstrating proficiency equivalent to two units of high school world language study.

Addendum B
Program-to-Program Articulation
Reading Area Community College, A.A. Computer Information Systems
Penn State Harrisburg, B.S. Information Systems

Program offered at Penn State Harrisburg

Reading Area Community College			Penn State Harrisburg			
A.A. Computer Information Systems https://catalog.racc.edu/preview_program.php?catoid=17&pooid=2770&returnto=674			B.S. Information Systems https://bulletins.psu.edu/undergraduate/colleges/capital/information-systems-bs/			
REQUIREMENT	COURSE	CREDITS	COURSE	REQUIREMENT	CREDITS	DIRECT OR SUBSTITUTION
IFT 100	Introduction to Information Technology	3	IST 110	Major Requirement	3	Direct
COM 121	English Composition I	3	ENGL 15	General Education (GWS)	3	Direct
CSS 103	College Success Strategies	3	PSU XFRGEN	Elective	3	Direct
IFT 110	Microcomputer Applications	3	MIS 204	Major Requirement	3	Direct
ANT 140, HIS 110, HIS 115, PSY 130, OR SOC 130	Cultural Diversity in Global Perspective Early American History The Emergence of Modern America General Psychology Sociology	3	ANTH 45 HIST 20 HIST 21 PSYCH 100 SOC 1	General Education (GH OR GS) ANT 140 = US/IL HIS 110, HIS 115 = US	3	Direct
NET 100	Computer Networking	3	IST XFRGEN	Elective	3	Direct
ENV 130	Environment	3	BISC 3	General Education (GN)	3	Direct
ART 111 ART 201 COM 110 ENG 125 PHI 271 PHI 275	Introduction to Drawing Art Appreciation Introduction to Creative Writing Introduction to Literature Introduction to Philosophy Introduction to Ethics	3	ART 20 ARTH 100 ENGL 50 ENGL 1 PHIL 1 PHIL 103	General Education (GA OR GH) ART 201 = IL	3	Direct
ANT, HIS, POS, PSY, OR SOC		3	ANTH, HIST, PLSC, PSYCH, OR SOC	General Education (GH OR GS)	3	Direct

PRG 100	Introduction to Computer Programming	3	CMPS XFRGEN	Elective	3	Direct
WEB 100	Web Design I	3	ART 101	General Education (GA)	3	Direct
MAT 150 OR MAT 210	Foundations of Math Introduction to Statistics	3	MATH XFRGQ1 STAT XFRGQ2	Elective	3	Direct
COM 221	English Composition II	3	ENGL 202B	General Education (GWS)	3	Direct
Elective		3		Elective	3	Direct
Elective		3		Elective	3	Direct
PRG 260	Database Systems	3	IST XFRGEN	Elective	3	Direct
BIO 120	Biological Concepts	4	BIOL 11/12	General Education (GN)	4	Direct
COM 151	Fundamentals of Speech	3	CAS 100	General Education (GWS)	3	Direct
ART, ENG, HUM, MUS, PHI, OR THE		3	ART, ENGL, HUM, MUSIC, PHIL, THEA	General Education (GA OR GH)	3	Direct
Elective		3		Elective	3	Direct
Total RACC Credits		61		Total PSH Credits	61	

Penn State requires three credits of International Cultures (IL) and three credits of United States Cultures (US). The two courses that fulfill the IL and US requirements can also be used to fulfill General Education Arts, Humanities or Social Science requirements.

Penn State requires two units in a single world language other than English. A student may be admitted with fewer than two units in a world language other than English, but must correct this deficiency by the time she/he earns 60 credits or graduates from Penn State, whichever comes first. This deficiency may be corrected by passing one three- or four-credit college level world language course or by demonstrating proficiency equivalent to two units of high school world language study.

Addendum B
Program-to-Program Articulation
Reading Area Community College, A.A.S. Business Management
Penn State Harrisburg, B.S. Management

Program offered at Penn State Harrisburg

Reading Area Community College			Penn State Harrisburg			
A.A.S. Management https://catalog.racc.edu/preview_program.php?catoid=17&pooid=2768&returnto=674			B.S. Management https://bulletins.psu.edu/undergraduate/colleges/capital/management-bs/			
REQUIREMENT	COURSE	CREDITS	COURSE	REQUIREMENT	CREDITS	DIRECT OR SUBSTITUTION
MGT 100	Principles of Management	3	MGMT 301	Major Requirement	3	Direct
BUS 100	Introduction to Business	3	BA 100	General Education (GS)	3	Direct
CSS 103	College Success Strategies	3	PSU XFRGEN	Elective	3	Direct
IFT 110	Microcomputer Applications	3	MIS 204	Major Requirement	3	Direct
ANT 140, HIS 110, HIS 115, PSY 130, OR SOC 130	Cultural Diversity in Global Perspective Early American History The Emergence of Modern America General Psychology Sociology	3	ANTH 45 HIST 20 HIST 21 PSYCH 100 SOC 1	General Education (GH OR GS) ANT 140 = US/IL HIS 110, HIS 115 = US	3	Direct
COM 121	English Composition I	3	ENGL 15	General Education (GWS)	3	Direct
ACC 105	Financial Accounting	3	ACCTG XFR100	ACC 105 + ACC 110 = ACCTG 211	3	Direct
MGT 230	Small Business Management	3	BA 250	Supporting Course	3	Direct
BUS 110	Math for Business and Finance	3	BA XFR100	Elective	3	Direct
MGT 215	Human Relations in Business	3	LER XFRGS2	Supporting Course	3	Direct
BUS 200 OR 201	Macroeconomics OR Microeconomics	3	ECON 102 OR 104	Major Requirement	3	Direct
MGT 200	Human Resource Management	3	MGMT 341	Major Requirement	3	Direct
BUS 106	Business Communications	3	ENGL 202D	General Education (GWS)	3	Direct

ACC 110	Managerial Accounting	3	ACCTG XFR100	ACC 105 + ACC 110 = ACCTG 211	3	Direct
BIO 120, CHE 120, ENV 130, OR PHY 120	Biological Concepts Principles of Chemistry The Environment Principles of Physics	3-4	BIOL 11/12 CHEM 3 BISC 3 PHYS 250	General Education (GN)	3	Direct
BUS 220	Principles of Marketing	3	MKTG 301	Major Requirement	3	Direct
BUS 230	Business Law	3	BA 241	Major Requirement	3	Direct
BUS 240	International Business	3	IB XFR200	Supporting Course	3	Direct
MGT 210	Supervisory Management	3	MGMT XFR200	Supporting Course	3	Direct
ART 111 ART 201 COM 110 ENG 125 PHI 271 PHI 275	Introduction to Drawing Art Appreciation Introduction to Creative Writing Introduction to Literature Introduction to Philosophy Introduction to Ethics	3	ART 20 ARTH 100 ENGL 50 ENGL 1 PHIL 1 PHIL 103	General Education (GA OR GH) ART 201 = IL	3	Direct
Total RACC Credits		60-61		Total PSH Credits	60-61	

Penn State requires three credits of International Cultures (IL) and three credits of United States Cultures (US). The two courses that fulfill the IL and US requirements can also be used to fulfill General Education Arts, Humanities or Social Science requirements.

Penn State requires two units in a single world language other than English. A student may be admitted with fewer than two units in a world language other than English, but must correct this deficiency by the time she/he earns 60 credits or graduates from Penn State, whichever comes first. This deficiency may be corrected by passing one three- or four-credit college level world language course or by demonstrating proficiency equivalent to two units of high school world language study.